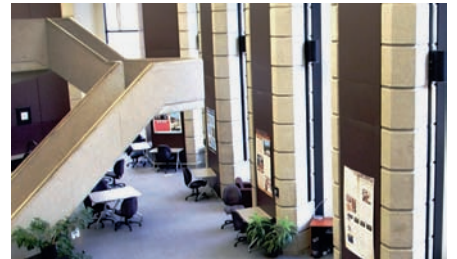
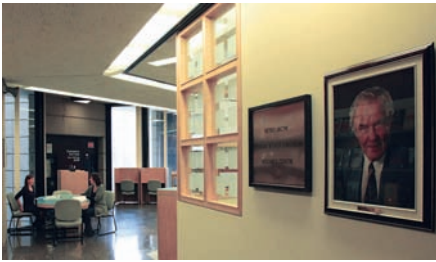




LIBRARY RESOURCES



FOR FACULTY



Meet Us



Pictured here are just a few of the people at the University of Toronto Libraries who support teaching, learning and research every day.

Come in and say hello; we're looking forward to seeing you!



Clockwise from top left: Gerstein Science Information Centre, Information Technology Services and OCUL Scholars Portal staff, Library Instruction, Information Commons Help Desk, Robarts Library



welcome

Welcome to the University of Toronto Libraries. With 44 libraries at three campuses, we are proud to support the research and teaching requirements of the University's 215 graduate programs, 63 professional programs and 709 undergraduate degree programs with collections that are unparalleled in Canada in their richness and diversity. In addition to more than 12 million volumes in 128 languages, 93,000 serial titles, 900,000 electronic resources in various forms and over 28,000 linear metres of archival material, our international network of resource sharing partnerships extends access on your behalf to materials held by thousands of other institutions.

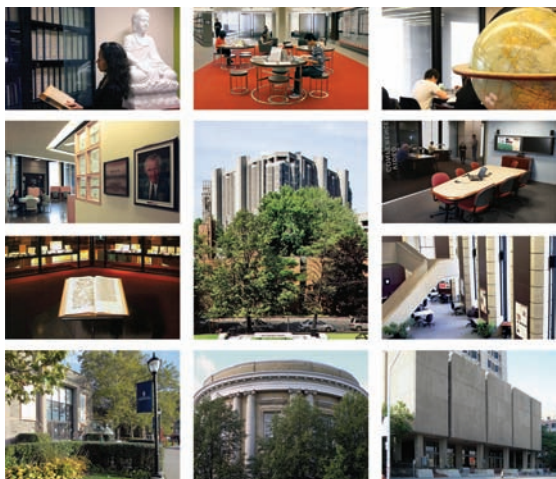
At the heart of this great library system is its expert staff—the librarians, information specialists, information technologists and many others whose work creates an environment conducive to academic excellence and facilitates discovery of the record of human culture and achievement. Within these pages you will read about some of the special projects library staff are leading in collaboration with faculty to enable new forms of scholarship and increase the visibility of research produced at the University of Toronto. As well, you will find an abundance of information about how library staff can support your work on a day-to-day basis. Whether through classroom visits, the creation of research guides for student assignments or assistance archiving your recorded lectures on the Libraries' media server; advice regarding copyright or open access publishing; or help tracking down a difficult-to-find resource, we are here to support you.

I hope this guide will serve you well as a road map for navigating the rich and complex library system at the heart of this great University.

A handwritten signature in black ink, which appears to read "Larry P. Alford". The signature is stylized and fluid.

Larry P. Alford
Chief Librarian

contents



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The Essentials

GETTING STARTED [More on page 7, Computing Resources and Technology]

Set up your email account

Your email account is established through your department's business office which will also provide you with your UTORid, your library barcode and an activation key you will need to activate your UTORid.

Activate your UTORid

Your UTORid allows you to access electronic library resources remotely.

- Activate it online: <https://www.utorid.utoronto.ca/cgi-bin/utorid/activate.pl>

Get your TCard

Your TCard is your official U of T identification and is required for everything from getting into library stacks to borrowing books.

- Pick it up at the TCard Office: <http://go.utlib.ca/tcardstgeorge>

ONE SEARCH, MANY RESULTS [More on page 13, Summon]

University of Toronto Libraries search results now include hits from Summon, a vast multidisciplinary library search engine that encompasses nearly 1,000 University of Toronto article databases, all library catalogue entries including books, e-books, journals, primary source materials and government documents, and our local special collections, including U of T dissertations.

- Search the collection: www.library.utoronto.ca

EXTENDING ACCESS TO COLLECTIONS VIA GLOBAL PARTNERSHIPS [More on page 12, Resource Sharing]

The University of Toronto's 44 libraries collectively hold over 12 million volumes in 128 languages and provide access to one of the best collections of online resources anywhere. In addition to these extensive local collections, our Interlibrary Loan service is ready to draw upon a global network of

resource sharing partners to bring in additional materials you need for your research.

- Request materials online: <http://go.utlib.ca/racer>
- Contact the Resource Sharing department for assistance: 416-978-6214

SUPPORT FOR DIGITAL SCHOLARSHIP [More on page 6, Supporting Research]

Librarians and technology specialists are available at the libraries on all three campuses to provide support for developing, designing and hosting your web-based scholarly projects. To find out more about our catalogue of previous projects and how we can contribute to your project, please contact us:

- St. George: Andrew McAlorum, 416-978-3794, andrew.mcalorum@utoronto.ca
- UTM: Pam King, 905-828-5232, pam.king@utoronto.ca
- UTSC: Paulina Rousseau, 416-287-7486, prousseau@utsc.utoronto.ca

SHOWCASING FACULTY RESEARCH [More on page 5, Supporting Research]

Focus on Research

Focus on Research is a web gateway to the researchers, publications and research communities at the University of Toronto. Creating a research profile is quick and flexible, using the citations that you already have in your CV, reports or websites.

- Get started: <http://focus.library.utoronto.ca>

... librarians have provided terrific sessions on finding journal articles and other resources for my graduate-level research methods courses. ... The sessions are a revelation, not only because there are new tools, but also because the librarians compellingly demonstrate the advantages of a thoughtful and systematic approach.

Ruth Childs,
Associate Professor,
Leadership,
Higher and Adult
Education, OISE

T-Space

T-Space is the University's research repository, which showcases and preserves scholarly works. Faculty can deposit copies of articles, working papers, technical reports, pre-prints, conference proceedings, research data, websites, multimedia files and electronic presentations in the repository to ensure long-term preservation. T-Space content receives priority ranking with Google, ensuring that your work will be available to the research community and beyond.

- <https://tspace.library.utoronto.ca>

IMPORTANT COPYRIGHT CHANGES [More on page 9, Copyright]

A new agreement with Access Copyright and recent changes to Canadian copyright law provide greater flexibility in using and working with copyrighted materials. See the Copyright entry on page 9 of this guide for full details.

GETTING HELP

Library staff are available to assist you in person, via email, over the phone or through instant messaging.

- Contact us: <http://go.utlib.ca/help>

GET INVOLVED

The University of Toronto Libraries welcome opportunities to dialogue with faculty.

- Contact your liaison librarian:
<http://go.utlib.ca/liaison>
- Join the Library Advisory Committee: Contact Professor Alison Keith, Professor and Chair, Department of Classics, 416-585-4483, akeith@chass.utoronto.ca

STAY CONNECTED**Faculty Listserv**

We use this low-traffic, opt-in listserv periodically to share information about library services and events we think will be of interest to faculty.

- Sign up via email:
liaison.librarian@utoronto.ca

Faculty Newsletter

Watch for issues in August and April via the faculty listserv and the Libraries' homepage.

Email Notices from the Libraries

You can sign up to receive notices by email regarding holds that have come in or books that are coming due.

- Register your preferred email address:
<http://go.utlib.ca/email>

Supporting Teaching

LIBRARY SERVICES FOR TEACHING AND LEARNING

We offer customized support by University of Toronto librarians to meet student learning goals in individual courses, as well as program-wide consultations for departments that are interested in integrating information literacy across the curriculum.

We also provide instructors with do-it-yourself information literacy tools to support student development of critical information literacy skills.

LIBRARIAN SUPPORT

Instructors may request librarian classroom visits, assignment consultations or online participation in Portal courses. Consider these ideas for embedding a librarian in your course:

Ask a librarian to develop an in-class presentation customized to your assignment.

- ▶ Librarians can help students narrow a topic, develop a searchable research question, and demonstrate recommended databases and reference management tools like RefWorks.
- ▶ Librarians can show students how to work effectively with sources: understand and find primary or secondary sources, use research logs to track sources, learn how to cite sources, and understand and avoid plagiarism.

Ask a librarian to provide information support in your Portal course.

The University supports the Portal, which provides an online course environment for instructors who wish to use the system (<http://go.utlib.ca/portal>). You can provide electronic learning materials to your students, send course email messages, track grades, foster online discussions and more. The Portal also offers instructors up-to-date class lists from the ROSI student information system and allows students and instructors to log on to all of their Portal courses with a single sign-on.

- ▶ Consider 'embedding' a librarian using TA or Coursebuilder roles.

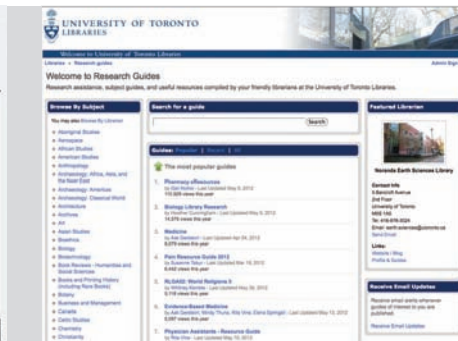
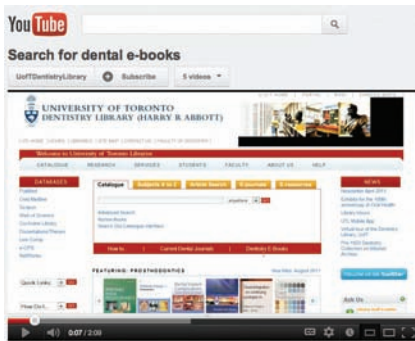
- ▶ Librarians can show you how to add durable links to library resources in your online course that will work both on and off campus, which can help alleviate the need for print course packs.
- ▶ For most courses, librarians can find or create online resource guides and link them in your course.

Ask a librarian for student support related to your class assignments.

- ▶ Librarians can review your course syllabus to ensure that students have all the information skills needed to complete their assignments.
- ▶ Librarians can ensure that the library has the right resources to support your assignment.
- ▶ Librarians can recommend article databases for students to use.
- ▶ Librarians can suggest ways to break down tasks in research assignments. This is especially helpful for undergraduate students who have little experience in this area. Common examples of research-related task breakdowns include submitting a research question, completing an article critique, compiling an annotated bibliography, submitting a copy of their research log or reflecting on what they learned in the research process.
- ▶ Librarians can provide 'just-in-time' drop-in sessions or librarian office hours near assignment deadline dates.

Our librarians are integral to making our on-line courses 'fit'— within the University. They provide us with ongoing support by creating links and recommending institutional and external resources to all 15 of our undergrad courses.

Dr. Maureen Gottesman, Medical Director, Physician Assistant Professional Degree Program



Reference and Research Services

DIY OPTIONS

The Libraries offer several 'do-it-yourself' options for instructors interested in providing easy and fast access to library materials in their courses. Consider these ideas:

Put required readings on reserve.

Help students find required course readings. Send your list of required readings to us: we can put books on reserve in the library or link to e-journal articles and e-books directly inside your Portal course.

- St. George: <http://go.utlib.ca/reservestgeorge>
- UTM: <http://go.utlib.ca/reservesutm>
- UTSC: <http://go.utlib.ca/reservesutsc>

Students can search the library catalogue for course reserves material by course number or instructor's name. Items on reserve circulate for a few hours or overnight.

Link students to ready-made online research guides.

We have hundreds of online guides that lead students to recommended resources.

- <http://go.utlib.ca/researchguides>

Archive your lectures on the Libraries' MyMedia server.

MyMedia provides a free archival storage and streaming solution for the University's academic media content. Faculty and staff can upload a wide array of video and audio file formats and then choose streaming or downloading options to make them available, either publicly or to the U of T community.

- <http://go.utlib.ca/mymedia>

CENTRE FOR TEACHING SUPPORT & INNOVATION (CTSI)

Librarians work closely with their colleagues at CTSI to support excellence in teaching at the University of Toronto. Located on the fourth floor of Robarts Library, the Centre for Teaching Support & Innovation provides leadership in teaching and learning at the University and provides support for pedagogy and pedagogy-driven instructional technology for all teaching staff and teaching assistants across the University's campuses and divisions. Visit the CTSI website for information about workshops, seminars, institutes and courses, Portal (Blackboard) training and support; consultations, TA training, teaching dossier review, course evaluations and summaries; and support for course development and review, Turnitin.com, Clickers, and research on teaching.

- <http://go.utlib.ca/ctsi>

LIAISON LIBRARIANS

Your liaison librarian is your first contact for assistance and advice on how the Libraries can support your courses and programs.

- Find your liaison librarian: <http://go.utlib.ca/liaison>
- Learn more about how librarians support teaching: <http://go.utlib.ca/support>

Supporting Research

LIBRARIAN SUPPORT

Liaison librarians may be consulted for a range of services offered by the Libraries to support research. Contact your liaison librarian to:

- ▶ Book a research consultation.
- ▶ Discuss how a librarian can support your grant application.
- ▶ Find out how to best disseminate the results of your research.
- ▶ Ask copyright questions.
- ▶ Receive assistance with bibliographic verification.
- ▶ Ask questions or make suggestions about library and information technology services.
- ▶ See the list: <http://go.utlib.ca/liaison>

Reference staff are also available to help you use our vast system of catalogues and information sources, and assist you in choosing the best print and electronic tools for your research.

Humanities and Social Sciences Reference:

- ▶ Email: rob.ref@utoronto.ca
- ▶ Telephone: 416-978-6215
- ▶ Book a research consultation: <http://go.utlib.ca/robartsconsultation>

Sciences and Health Sciences Reference:

- ▶ Email: ask.gerstein@utoronto.ca
- ▶ Telephone: 416-978-2280
- ▶ Book a research consultation: <http://go.utlib.ca/gersteinconsultations>

WORKSHOPS FOR FACULTY

- ▶ At the Libraries: <http://go.utlib.ca/workshops>
- ▶ At the Centre for Teaching Support & Innovation: <http://go.utlib.ca/facultyworkshopsctsi>

CITATION MANAGEMENT TOOLS

The Libraries license access to two citation management tools on behalf of faculty and students. Citation management software can help you save time by:

- ▶ Collecting citations (to articles, books, websites, etc.) from databases, library catalogues, the Internet and other sources.
- ▶ Organizing, editing and searching for citations.
- ▶ Inserting and formatting citations and bibliographies into word processing software.
- ▶ Automatically formatting and reformatting references in particular citation styles.

RefWorks and WizFolio are web-based and free to University of Toronto faculty and students.

- ▶ Create your RefWorks account: www.library.utoronto.ca > Quick Links > RefWorks
- ▶ Create your WizFolio account using your university email address: www.wizfolio.com

INCREASING THE VISIBILITY OF YOUR RESEARCH

Focus on Research

Focus on Research, jointly provided by the Libraries and the Office of the Vice-President, Research, is a web gateway to the researchers, publications and research communities at the University of Toronto. *Focus on Research* makes it easier for researchers to find collaborators, and for students to find mentors.

Create a *Focus on Research* profile to make sure that online visitors to the University of Toronto find out about your research and that of your colleagues. By joining *Focus*, you will help the University build a strong central gateway to the diverse wealth of research activity here.

Use *Focus on Research's* web forms to:

- ▶ Easily create your own research profile.
- ▶ Build profiles for your research groups and department.
- ▶ Easily deposit your research papers to the University's research repository.



You can also reach reference staff via instant messaging until 10 pm most evenings during the academic year. Click the Ask icon on the UTL homepage to connect.

- ▶ <http://go.utlib.ca/ask>



Contact your campus Focus on Research resource person:

St. George Campus Gabriela Mircea: 416-946-0114, focus@focus.library.utoronto.ca

University of Toronto Mississauga Pam King: 905-828-5232, pam.king@utoronto.ca

University of Toronto Scarborough Sarah Forbes: 416-208-2720, sforbes@utsc.utoronto.ca

Your *Focus on Research* profile is linked to your publications online, your co-authors and your research community. You can use *Focus on Research* RSS feeds to put your *Focus* profile in any other website: save time maintaining a fully-featured research

profile wherever you choose online.

► <http://focus.library.utoronto.ca>

T-Space

The *T-Space* research repository is faculty space established by the Libraries to support the dissemination of knowledge by the University community. It showcases and preserves scholarly works and accommodates materials such as articles, working papers, technical reports, pre-prints, conference proceedings, research data, websites, multimedia files and electronic presentations.

T-Space maximizes your research impact by offering a number of advantages over personal or departmental pages. Permanent URLs prevent broken links to your work. Priority indexing and ranking is given to material in *T-Space* by search services such as Google and Scirus. Studies show that readership and citation rates increase 40% to 300% for works openly available via the Internet.

Copyright is never transferred to *T-Space*. Instead, faculty members grant the Libraries a non-exclusive distribution and preservation licence upon depositing their work into the repository. *T-Space* also offers an optional, legally binding Canadian Creative Commons licence to further define appropriate use, such as educational use only or share and share alike. Many journals now allow authors to deposit a copy of their articles into institutional repositories. Copyright clearance for books and other materials can also be negotiated. We encourage authors to retain copyright or self-archiving privileges.

- To get started contact Gabriela Mircea:
416-946-0114, gabriela.mircea@utoronto.ca
- <https://tspace.library.utoronto.ca>

YOUR RIGHTS AS AN AUTHOR

When working with publishers you can negotiate your copyright so that you have the right to self-archive or otherwise distribute your work. Many

journals and publishers ask that copyright be signed over to them, either partially or in full, when publishing one's work. Signing away copyright can prevent authors from making copies of their own work on personal websites or via electronic course reserve freely available.

- Retain copyright in your journal articles:
<http://go.utlib.ca/retaincopyright>
- Determine your publisher's copyright and self-archiving policies (changes or exceptions can often be negotiated by authors using the addendums below):
<http://go.utlib.ca/shepa>
- Generate an addendum that you can attach to a journal publisher's copyright agreement:
<http://go.utlib.ca/addendum> or
<http://go.utlib.ca/addendum2>

For more information on open access, author rights and copyright, see the Scholarly Communication research guide: <http://go.utlib.ca/openaccess>

SUPPORT FOR DIGITAL SCHOLARSHIP

Librarians and technology specialists are available at the libraries on all three campuses to provide support for developing, designing and hosting your web-based scholarly projects. Some of our current and upcoming projects include a UTSC Library collaboration with Professor Michael Gervers to put a collection of 15th- to 20th-century religious manuscripts from the Stephanite Monastery of Gunda Gunde, Ethiopia online; a Robarts Library collaboration with Professors Ian Lancashire and Nick Mount to develop Anthology, a tool for creating annotated poetry and prose anthologies online; and a collaboration with Professor Gary Crawford at UTM to curate the Yagi Site Collection of georeferenced 3D images of rare, ancient Japanese artifacts. To find out more about our catalogue of previous projects and how we can contribute to your project, please contact us:

- St. George: Andrew McAlorum,
416-978-3794, andrew.mcalorum@utoronto.ca
- UTM: Pam King, 905-828-5232,
pam.king@utoronto.ca
- UTSC: Paulina Rousseau, 416-287-7486,
prousseau@utsc.utoronto.ca

Computing Resources and Technology

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EMAIL

Your email account is established through your department's business office which will also provide you with your UTORid, your library barcode and an activation key you will need to activate your UTORid.

UTORID

Your UTORid and password are used to access online library resources from off campus, as well as many other services.

- ▶ Activate your UTORid: <https://www.utorid.utoronto.ca/cgi-bin/utorid/activate.pl>
- ▶ Problems with your UTORid: 416-978-HELP (4357)

TCARDS

Your TCard is your official U of T identification and is required for everything from getting into library stacks to borrowing books. When you add money to the chip at a cash-to-card machine in the library you can use it for printing and photocopying.

Visit the TCard Office to pick up your card.

- ▶ St. George: Robarts Library, Room 2054A, 416-946-8047
<http://go.utlib.ca/tcardstgeorge>

- ▶ UTM: Davis Building, Room 2122, 905-569-4975
<http://go.utlib.ca/tcardutm>
- ▶ UTSC: UTSC Library (beside the Circulation Desk), 416-208-2660
<http://go.utlib.ca/tcardutsc>

MY ACCOUNT

Access your library account online to review your library records, renew your books, change your library PIN and update your address. You will need your 16 digit TCard barcode and PIN to log on.

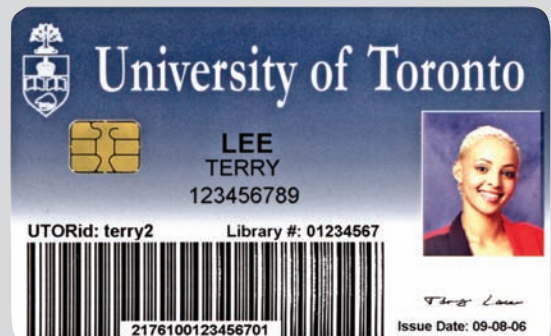
- ▶ www.library.utoronto.ca > Quick Links > My Account

OFF CAMPUS ACCESS TO ONLINE JOURNALS, BOOKS, DATABASES AND OTHER DIGITAL RESOURCES

The University of Toronto Libraries' wealth of online information resources is available twenty-four hours a day via the Libraries' website. The Libraries have licensed hundreds of thousands of online journals, books and databases for your free use as a member of the U of T community. Access to licensed e-resources is restricted to U of T faculty, staff and



Students lining up for their TCards





students. When you access our online resources from off campus, you will need to provide your UTORid or your library card barcode and PIN which can be found on your TCard.

SCOTIABANK INFORMATION COMMONS

The Information Commons, located on the first floor of Robarts Library, supports learning, teaching and research at the University of Toronto by facilitating access to knowledge through technology. The Information Commons provides students, faculty and staff with access to computers, assistance with email and Internet access, access to specialized digital conversion software and hardware, and reduced costs on university-wide licensed software.

- www.utoronto.ca/ic

Help Desk

The Information Commons Help Desk is the primary point of contact for issues related to UTOReXchange, UTOEmail and UTMail+, including password changes and configuration of wireless access. The Help Desk provides referrals to other support services when questions fall outside its scope. Support is available in person on the first floor of the Robarts Library and by telephone. For complex computing problems that cannot be easily resolved over the phone, you may book an appointment to bring your computer in for more in-depth troubleshooting.

- help.ic.utoronto.ca
- 416-978-HELP (4357)
- help.desk@utoronto.ca

Licensed Software Office

The Information Commons Licensed Software Office offers a variety of software licences at special educational rates to students, faculty and staff. It also negotiates and administers software licence agreements in order to decrease the overall costs of

software to the University. Visit the website for a list of software and prices.

- www.utoronto.ca/ic/software
- 416-978-4490
- lic.software@utoronto.ca

Computer Workstations in the Libraries

Hundreds of workstations available to faculty and students are located throughout the Libraries. You will need your UTORid and password to log on.

- Find an available computer:
<http://go.utlib.ca/findacomputer>

Digital Studio

The Digital Studio at the Information Commons has several scanners that can accommodate film—dental x-rays, 35 mm film and slides, 4 x 5 film, transparencies up to 8 inches x 10 inches—and paper up to 11 inches x 17 inches. The computers/scanners have software to edit images, perform OCR (optical character recognition) and create PDF documents. The computers also have CD/DVD burners and USB drives for saving files. FTP software is available for those who want to send their files to a remote server.

Book an appointment through a Printer Attendant in the Information Commons Computer Access Facility. Attendants also provide logins and limited support. Digital Studio staff provide scanning, graphic design (brochures, posters, books, reports, etc.) and web design services on a fee-for-service basis.

- www.utoronto.ca/ic/digitalstudio
- digital.studio@utoronto.ca

Media Production

The Information Commons Media Production group provides video/audio event recording on a fee-for-service basis. Events can be live webcast, recorded to DVD and stored on our servers for post-event webcasting.

- www.utoronto.ca/ic/mediaproduction/
- 416-978-6532

For more information or to make a work request, contact:

- Robert Fysh, 416-978-4098,
robert.fysh@utoronto.ca

Media Production has also produced many award-winning videos. All of these videos are available for rental. Consult the Video Series and Subject Catalogue for specific program information.

- www.utoronto.ca/ic/mediadistribution/series.html

Other Services A–Z

ACCESSIBILITY: SERVICES FOR PERSONS WITH DISABILITIES

The University of Toronto Libraries are committed to providing equal access to information for all members of the U of T community. Detailed information on services available to persons with disabilities is available via the Libraries' website.

► <http://go.utlib.ca/accessibility>

ACQUISITIONS AND CATALOGUING

The U of T Libraries add over 100,000 print volumes annually to the collections. Faculty may request rush processing of newly received titles by contacting Alastair Boyd, Head of Cataloguing. Faculty may also suggest a new title online or by contacting your liaison librarian for assistance.

► alastair.boyd@utoronto.ca, 416-978-8934

► <http://go.utlib.ca/suggestatitle>

► <http://go.utlib.ca/liaison>

ASK A LIBRARIAN

Ask a Librarian is a virtual reference service that connects faculty, students and researchers with real-time research assistance through chat. This service is available via the University of Toronto Libraries' website and is supported by the Ontario Council of University Libraries' (OCUL) Scholars Portal.

► <http://go.utlib.ca/ask>

BORROWING FROM OTHER LIBRARIES

Faculty and staff may apply for library borrowing privileges at all Canadian universities by presenting their University of Toronto TCard. In some provinces, libraries also require presentation of a valid IUBP (Inter-University Borrowing Card) which is available from the Reader Registration service housed on the first floor of Robarts Library.

BORROWING FROM U OF T LIBRARIES

Faculty, staff and students with a valid TCard are eligible to borrow materials from all libraries in the University of Toronto system. Faculty members have a standard loan period of six weeks with one renewal at most libraries. At Robarts Library, faculty loans are six months with one renewal.

► <http://go.utlib.ca/borrowing>

CARRELS

The Robarts Library has 650 lockable carrels which provide doctoral candidates in Divisions I (humanities) and II (social sciences) with quiet private work space. Preference is given to those preparing their theses. Faculty members on research leave, faculty members needing a carrel for special projects, postdoctoral fellows affiliated with the University and visiting scholars may also apply for a carrel.

The majority of carrel assignments and renewal of carrels takes place in September. The Carrel Office is located in Room 1008, first floor.

► <http://go.utlib.ca/robartscarrels>

The Gerstein Science Information Centre has 36 shared carrels available for graduate students in the sciences who are in their final year of dissertation preparation. Desks with attached lockers are also available.

► <http://go.utlib.ca/gersteincarrels>

Locked individual and group study rooms are available on the concourse and mezzanine levels of the OISE Library. Four concourse level study rooms are available to all members of the University of Toronto community. Individual, double and group study rooms on the mezzanine level are available to members of the OISE community including current OISE/CTEP students, staff, faculty and alumni who have purchased the OISE Alumni Reader library card.

► <http://go.utlib.ca/oisecarrels>

COPYRIGHT

The use of copyrighted materials by members of the University of Toronto community is governed by the Canadian Copyright Act, individual licences for electronic materials negotiated directly with publishers, and the University's agreement



Collection Development Department

with Access Copyright, a licensing agency representing authors and publishers.

The current Access Copyright licence, effective through December 2013, permits scanning and uploading of print material to a secure course management system such as the Portal, which makes it easier to provide students with course readings and eliminates the need in many cases for course packs. For e-books and journal articles available electronically, the easiest way to provide access is to link to the item wherever permitted. To determine whether linking is permitted, hover over the 'Permitted Uses' link in the library catalogue record for the item. Faculty are encouraged to use the Portal or another secure system to provide students with readings and access to other material in copyright without the need to use course packs.

For assistance incorporating library resources into your Portal course pages, contact your liaison librarian or visit: <http://go.utlib.ca/facultyportal>. For more information about copyright, including a summary of key copying provisions in the 2012 Access Copyright licence, please see the copyright section of the Libraries' research guide on Scholarly Communication: <http://go.utlib.ca/scholarlycommunication> > Copyright.

EMAIL NOTICES FROM THE LIBRARIES

Libraries send notices by email. For example, a book that you have reserved may now be waiting for you or you may have books that are coming due.

- Register your preferred email address for updates: <http://go.utlib.ca/email>

E-RESOURCES/DESKTOP DELIVERY

The University of Toronto Libraries have created one of the largest electronic online resource collections in the world, providing a wealth of information through the library website and integrated into the University's Portal learning management system. Twenty-four hours a day, from anywhere in the world, members of the University of Toronto community can access online journals, indexes, abstracts, e-books, encyclopedias, dictionaries, newspapers, news services and other resources.

The Libraries subscribe to nearly 1,000 online databases which you can use to quickly find journal articles in every possible subject area. Use the Full Text links available in most databases to get the full text of your journal articles online.

EXHIBITIONS

Curated exhibitions featuring aspects of the rare book collections are on view at the Thomas Fisher Rare Book Library, changing several times each year. Recent subjects have ranged from the history of horticulture, to a celebration of the 400th anniversary of the King James Bible, to a display of the work of Nobel Prize-winning author Derek Walcott.

The Robarts Library, Petro Jacyk Central & East European Resource Centre, Richard Charles Lee Canada-Hong Kong Library, Cheng Yu Tung East Asian Library and other campus libraries also host thematic exhibitions featuring collections across the system.

- Information for prospective exhibitors: <http://go.utlib.ca/exhibits>

FAQ

The Libraries publish frequently asked questions in a searchable format. If your question has not already been answered in the FAQ, submit it and you will receive a reply by email. Questions are normally answered privately unless they might be relevant to others in which case they will be published anonymously.

- <http://go.utlib.ca/faq>

GOVERNMENT PUBLICATIONS COLLECTION

The Libraries hold an extensive collection of government publications in both print and online formats, from Canada (federal and provincial), from foreign governments (particularly the United States and United Kingdom), and from international organizations such as the United Nations, OECD and European Union. Find information, both current and historical, on a wealth of topics. Find primary sources such as parliamentary publications, official records, legislation, statistics, working documents



and more. For assistance please contact the Robarts Library Reference Desk:

- 4th floor, Robarts Library
- 416-978-6215
- rob.ref@utoronto.ca

HOLDS

To place a hold on a book that has been checked out to another library user, look up the book in the library catalogue and select 'Request Item' from the catalogue record. Holds may also be requested at any circulation desk or by calling 416-978-8450. You will be notified via email when the book becomes available.

LIBRARY CARDS FOR FACULTY SPOUSES

Faculty members may apply for a library card for their spouses. To obtain an application form and details about these privileges please contact the Reader Registration desk at Robarts Library.

- 416-978-7694
- reader.reg@utoronto.ca

<ODESI> — STATISTICS AND MICRODATA

<odesi> (Ontario Data Documentation, Extraction Service and Infrastructure) is a web-based data exploration, extraction and analysis tool. <odesi> supports basic tabulation and analysis online, and allows for the downloading of most datasets into statistical software for further analysis. <odesi> provides access to extensive collections of polling and social survey data. <odesi> is available to University of Toronto faculty as an Ontario Council of University Libraries' Scholars Portal service. <odesi> can be accessed via the Map & Data Library website.

- <http://go.utlib.ca/odesi>

PATRON RELATIONS

If you have concerns about or suggestions regarding our services please contact Margaret Wall, Communications Librarian.

- margaret.wall@utoronto.ca
- 416-978-1757

PERIODICALS

The U of T Libraries subscribe to over 93,000 serial titles. If you do not find the title you are looking for listed in the library catalogue, check with a staff member. If we do not own the title, our Interlibrary Loan department will try to obtain articles from the periodical for you. Interlibrary loan requests are placed online through RACER.

- <http://go.utlib.ca/racer>

PHOTOCOPYING AND PRINTING

Your TCard is required for most photocopiers, printers, microfiche and film reader/printers, and vending machines in the Libraries. Some machines accept coins. You can add funds to your TCard at the self-serve cash-to-card machines available at the Robarts, Gerstein, Engineering & Computer Science and OISE libraries.

PHOTOCOPYING CHARGED TO GRANTS OR DEPARTMENT ACCOUNTS

Photocopying and other chargeable library services may be charged to grant or departmental accounts. If you wish to use this service please contact Betty Liu in Finance and Administration to establish an account. For faculty with established library accounts, 'on account' copy cards may be purchased at either the Gerstein Science Information Centre's Photocopy Booth, the TCard Office at Robarts Library or the circulation desks at the OISE or Engineering & Computer Science libraries.

- betty.liu@utoronto.ca
- 416-978-0698

RARE BOOKS

Rare books and unique archival resources in a wide range of subject areas are available for use by faculty to support their own research interests, as well as to enhance teaching. You are welcome to conduct classes in the Thomas Fisher Rare Book Library seminar room, enabling students to have hands-on experience with primary sources ranging from medieval manuscripts to the literary papers of Margaret Atwood, and from incunabula editions of Aristotle and Euclid to Canadian printed ephemera.

- anne.dondertman@utoronto.ca
- 416-978-5332

RECALLS

To request that an item be recalled after the current borrower has had it on loan for its initial two week loan period, please contact the owning library. Recalled items which are not returned within two days are fined \$2.00 per day.

REFERENCE SOURCES

Whether you are looking for quick, factual information or detailed data about a very specific subject, the Libraries' rich array of reference sources in both print and electronic format can help. The collections include general and specialized encyclopedias and dictionaries, bibliographies, biographies, business and association directories, journal indexes and/or newspaper indexes accessible in e-format. Research

Scholars Portal

A Service of the Ontario Council of University Libraries

guides, which can be built on request by liaison librarians, are listed by discipline and/or format on the Libraries' homepage. You can also submit research questions via email.

- <http://go.utlib.ca/guides>
- <http://go.utlib.ca/emailhelp>

RENEWALS

Items may be renewed if nobody has placed a hold.

- Renew materials online:
www.library.utoronto.ca > Renew
- Renew materials by phone: 416-978-8450

RESOURCE SHARING

Interlibrary loan (RACER) and intercampus delivery services geared to the delivery of material in both print and electronic formats are offered at Resource Sharing units, each serving their own constituencies, at the Robarts Library, Gerstein Science Information Centre and the OISE Library. The interlibrary loan service obtains material from libraries outside of the University of Toronto, while the intercampus delivery service obtains material from other University of Toronto campuses.

- <http://go.utlib.ca/resourcesharing>

RETRIEVAL SERVICE AT ROBARTS LIBRARY

Some materials at Robarts Library, such as those with 'old class' call numbers, are housed in basement storage (marked as Storage in the catalogue) or at the Downsview high-volume storage facility. You can have this material retrieved by placing a request at the Loan Services desk on the first floor, or by using the online retrieval request service (click on 'Request Item' in the catalogue record).

- Check the retrieval schedule:
<http://go.utlib.ca/retrievals>

SCANNING, SPECIAL COLLECTIONS MATERIAL

Specialized equipment for patron scanning of special collections material is available free of charge in the Thomas Fisher Rare Book Library, the University of Toronto Archives and Records Management Services and the Map & Data Library.

SCHOLARS GEOPORTAL

Scholars GeoPortal is a geospatial data discovery tool that allows University of Toronto faculty and students

to enrich their teaching and research by engaging with the Ontario Council of University Libraries' (OCUL) growing collection of geospatial data. The portal offers search, preview, query, download and sharing functionality for datasets licensed by Ontario university libraries, covering such topics as land use, transportation networks, census boundaries, geology, soils, points of interest (such as health care facilities, schools and airports), air photos and more. Scholars GeoPortal can be accessed via the Map & Data Library website.

- <http://go.utlib.ca/geoportal>

SCHOLARS PORTAL

Scholars Portal is a project of the Ontario Council of University Libraries (OCUL) and is supported by the University of Toronto. The Scholars Portal technological infrastructure preserves and provides access to information resources collected and shared by Ontario's 21 university libraries. Through the Scholars Portal online services, University of Toronto students, faculty and researchers have access to an extensive and varied collection of e-journals, e-books, social science data sets, geo reference data and geospatial sets. Scholars Portal also supports the online interlibrary loan platform for Ontario's universities and provides support for citation management systems, a virtual chat reference service and other tools designed to aid and enhance academic research in Ontario.

- <http://scholarsportal.info>

SCHOLARS PORTAL BOOKS

The Scholars Portal e-book platform provides an interface for accessing digital texts from the world's most important scholarly publishers and public domain books that have been scanned and digitized for online reading and downloading. In addition to the over 70,000 licensed books, the platform contains over 280,000 open access titles that are available to the public at large.

- <http://books.scholarsportal.info>

SPECIAL COLLECTIONS

The University of Toronto Libraries have numerous special collections, ranging from the Northrop Frye collection to the Early American Medical Imprints collection, as well as digital collections from the archives documenting things such as the discovery and early development of insulin here at the University of Toronto and the etchings of Wenceslaus Hollar.

- <http://go.utlib.ca/specialcollections>

SUGGEST A TITLE

Faculty requests for course-related materials or for the general collection are always welcome.

- Request a new title online:
<http://go.utlib.ca/suggestatitle>

SUMMON

Summon is a vast multidisciplinary library search engine that encompasses nearly 1,000 University of Toronto article databases; all library catalogue entries including books, e-books, journals, primary source materials and government documents; and our local special collections including U of T dissertations.

Faculty and graduate students will find it especially helpful for swiftly locating the full text of known journal articles, and for quick keyword-based searches.

To search Summon, type your keywords Google-style into the 'All' search tab or the 'Articles' search tab on the Libraries' homepage. For more advanced searching, organize your keywords into the search boxes at <http://go.utlib.ca/summon> and specify your search criteria.

- <http://go.utlib.ca/summon>

TELEPHONE SERVICE: 416-978-8450

Through our First Stop telephone service you may renew books, place a hold on books which are checked out or pay fines. First Stop staff will also check specific titles for you in the library catalogue, provide information about off campus access to library databases and give directions to, phone numbers for or referrals to the appropriate reference section of other campus libraries for research questions.

THESES

For many University of Toronto doctoral theses published after 1960 consult the Proquest Dissertations and Theses Full Text database. Dissertations published after 2011 are deposited in *T-Space*. Other formats are available for other years. For dissertations from other years, please consult a librarian for assistance. For dissertations from other universities published before 1997, consult with the Resource Sharing department in either Robarts Library or the Gerstein Science Information Centre.

- <http://go.utlib.ca/help>
- <http://go.utlib.ca/resourcesharing>

TOURS

Tours of many University of Toronto libraries are available to faculty, students and visitors.

- Request a library tour or view a schedule of upcoming tours: <http://go.utlib.ca/tours>

UTL AT DOWNSVIEW OFFSITE STORAGE

UTL at Downsview is a climate-controlled storage and retrieval facility, housing the low-use print collections of the University of Toronto Libraries. It was designed for the long-term preservation of paper-based materials. Some archival collections and University records managed by the University Archives and Records Management Services are also stored in and retrieved from this facility. Requests to borrow from this location are submitted online, through the library catalogue. Items are made available for pick-up at the St. George campus within 24 hours, and at the UTM or UTSC campuses within 48 hours. Archival materials are made available for viewing in the reading rooms of the University Archives or the Media Commons.

VISITING FACULTY

Questions about borrowing privileges for visiting faculty should be addressed to Perry Hall in the Access and Information Services department.

- 416-978-0942
- perry.hall@utoronto.ca

VISITORS AND GUESTS OF FACULTY

Guests of University of Toronto faculty and staff are always welcome at the Libraries. A stack pass is required to enter the stacks at the Robarts Library. Please obtain a stack pass at the Information Desk, located on the first floor. Only visitors accompanied by a U of T faculty member will receive a complementary stack pass.

WIRELESS ACCESS

There are many wireless networks available on campus. The Information Commons Help Desk at Robarts Library provides support for three networks (U of T, UTORwin and eduroam).

The 'U of T' wireless network is the recommended network. It supports wireless g and n and does not require a browser-based login each time you connect. For devices capable of wireless n, this network is faster and has increased range.

The eduroam network at U of T is intended for visiting scholars from other participating eduroam institutions. U of T faculty and students can log in to eduroam at other universities using their U of T credentials.

UTORwin is the legacy U of T campus wireless network. It continues to be made available in order to support older wireless devices that do not support RADIUS authentication. It also requires that you use a browser each time you connect and it is limited to the wireless g standard which has slower connection speeds. We strongly recommend that clients use the new 'U of T' network for a more satisfactory experience.

- Step-by-step instructions for setting up your wifi: <http://go.utlib.ca/wifi>
- Personalized assistance: 416-978-HELP (4357)

Libraries and Collections

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A COLLECTION FOR EVERY DISCIPLINE

The University of Toronto Libraries system is the largest academic library in Canada and is ranked third among peer institutions in North America, behind only Harvard and Yale. The system consists of 44 libraries located on three campuses: St. George, Mississauga and Scarborough. This array of college libraries, special collections and specialized libraries and information centres supports the teaching and research requirements of 215 graduate programs, 63 professional programs and 709 undergraduate degree programs. In addition to more than 12 million volumes in 128 languages, the library system currently provides access to 93,000 serial titles, approximately 900,000 electronic resources in various forms including e-books, e-journals and online indices, and over 28,000 linear metres of archival material (textual, moving images, sound recordings, photographs, electronic records and more). More than 100,000 new print volumes are acquired each year.

A.D. ALLEN CHEMISTRY LIBRARY

80 St. George Street, Room 480

The Library serves the research and information needs of faculty and graduate students in the Department of Chemistry. In addition to 12,000 books and print journals, the collection includes the last 20+ years of chemistry MSc and PhD theses. The needs of chemistry patrons are also met virtually with most of our journals available online, back to

volume 1 for most titles. We have online access to all of the major chemistry databases and most of the series and handbooks, and our e-book collection continues to grow. The librarian is a valuable resource for navigating all of this material.

- Patricia Meindl, 416-978-3587,
pmeindl@chem.utoronto.ca
- <http://go.utlib.ca/chemistry>

AEROSPACE RESOURCE CENTRE

4925 Dufferin Street

Visitors may use the Resource Centre by appointment (Monday, Wednesday and Thursday, 9:00 am to 5:00 pm). In the catalogue, click 'Request Item' to request materials from the Centre.

- Nora Burnett, 416-667-7712,
nburnett@utias.utoronto.ca
- <http://go.utlib.ca/aero>

ARCHITECTURE, LANDSCAPE AND DESIGN, SHORE + MOFFAT LIBRARY

230 College Street, 2nd Floor

The Faculty of Architecture, Landscape and Design's Shore + Moffat Library houses over 30,000 volumes, including monographs, journals and theses. For purely architecture and landscape architecture material this is the major collection, although the Robarts, Noranda Earth Sciences and Engineering & Computer Science libraries, and the Gerstein Science Information Centre also have good related collections.



- Irene Puchalski, 416-978-6787,
irene.puchalski@daniels.utoronto.ca
- <http://go.utlib.ca/architecture>

ASTRONOMY AND ASTROPHYSICS LIBRARY

60 St. George Street, Room 1306

The Department of Astronomy and Astrophysics Library is the largest astronomy and astrophysics library in Canada. The Library was founded in 1935 along with the David Dunlap Observatory. Its primary mandate is to serve the research and reference needs of faculty and graduate students of the Department of Astronomy and Astrophysics and the staff of CITA / ICAT (Canadian Institute for Theoretical Astrophysics). The collection consists of approximately 25,000 volumes and is primarily devoted to astronomy and astrophysics material. It does include physics, mathematics and computer science materials of interest to astronomers and astrophysicists.

- Lee Robbins, 416-978-4268,
robbins@astro.utoronto.ca
- <http://go.utlib.ca/astronomy>

BORA LASKIN LAW LIBRARY

Flavelle House, 78 Queen's Park Crescent

The University's main law collection is housed in the Faculty of Law's Bora Laskin Law Library, where specialist librarians are available to explain how to find and use legal and law-related information. All hard copy materials are accessible through the Libraries' catalogue. Print and microform materials are augmented, and in some cases supplanted, by information in electronic form. While some online databases are licensed for use only by members of the Faculty of Law, others, including many web-based resources, are available to the entire University community. The Library's website provides a jumping off point for legal research as well as information about library hours, services and contacts. The Women's Human Rights Resources database is a unique research tool hosted by the Library.

- John Papadopoulos, 416-978-4290,
john.papadopoulos@utoronto.ca
- <http://go.utlib.ca/law>

BUSINESS INFORMATION CENTRE (BIC)

105 St. George Street, South Building, Room 5005

The BIC supports the faculty and staff of the Rotman School of Management's full-time, part-time and executive MBA programs, the Master of Finance and PhD programs, as well as the Rotman Commerce program which is jointly run with the Faculty of Arts and Science. The BIC also serves Rotman's 12 research centres.

The BIC print collection covers a wide range of business subjects including accounting standards and guidelines; business and economics; corporate directories and rankings; and general management including handbooks and guides. The collection includes 5,000+ books, 500+ journal and periodical titles, 100 active reference serials, business focused newspapers and special collections including the Michael Bliss Canadian Business History collection. All faculty, staff and students are welcome to use the BIC's collections and work space.

- Sean Forbes, 416-978-1924,
forbes@rotman.utoronto.ca
- <http://www.rotman.utoronto.ca/bic/>

CENTRE OF CRIMINOLOGY LIBRARY

Canadiana Building, 14 Queen's Park Crescent West

The Centre of Criminology Library houses the leading Canadian research collection of criminological material, consisting of more than 27,000 books, journals, government reports and other documents. The Library supports the teaching and research interests of the Centre of Criminology. Subject areas include public and private policing, violence, deviance and social control, young offenders, criminology and penology.

- Andrea Shier, 416-978-7068 ext. 236,
andrea.shier@utoronto.ca
- <http://go.utlib.ca/criminology>

CHENG YU TUNG EAST ASIAN LIBRARY

Robarts Library, 130 St. George Street, 8th Floor, Room 8049

A leading academic research library for East Asian studies in Canada, the Cheng Yu Tung East Asian Library supports East Asian programs at the University's three campuses. The collection covers studies of China (including Tibet and Mongolia), Japan and Korea, with special focus on the humanities and social sciences. The collection consists of well over 512,000 print volumes, 30,000 microform items, 5,000 Chinese e-book titles, over 3,000 e-serials titles and other Chinese, Japanese and Korean databases of newspapers and reference materials. In addition, the collection features 3,500 film and multimedia materials.

Special collections include the Chinese Rare Book collection dating from the Song Dynasty (960–1279); the Chinese Canadian Studies collection, which includes books, periodicals, archival materials, films and DVDs; and a comprehensive collection of Chinese local gazetteers. Chinese, Japanese and Korean script catalogue records for all major East

Asian libraries worldwide can be accessed via the East Asian Library gateway on the web and OCLC WorldCat. Subject specialists are available to assist you through specialized individual consultations or library instruction sessions.

- ▶ Reference, 416-978-1024
- ▶ Stephen Qiao, 416-978-7522,
stephen.qiao@utoronto.ca
- ▶ <http://go.utlib.ca/east>

DEPARTMENT OF ART LIBRARY

**Sidney Smith Hall, 100 St. George Street,
Room 6032B**

The Department of Art Library houses a unique, specialized collection of almost 40,000 volumes, primarily consisting of exhibition catalogues and permanent (collection holdings) catalogues, as well as dealer (commercial gallery) catalogues from Europe and North America. Most of the content of this collection is selected to correspond to the graduate curriculum. Three specially-housed collections include the Robert Deshman Memorial Collection of Books on Medieval Art, The Robert P. Welsh Collection of Books related to Piet Mondrian and a newer collection of publications and materials related to the Fluxus art movement. The photograph collection (which is being digitized for inclusion into FADIS, the Fine Art Digital Imaging System) is particularly strong in medieval architecture and manuscripts, Roman sculpture, and works in ivory and metal. The Library also holds some artists' books, reference books, travel guides, a limited number of monographs and theses by graduates from the Department.

- ▶ Margaret English, 416-978-5006,
margaret.english@utoronto.ca
- ▶ <http://go.utlib.ca/art>

DEPARTMENT OF FAMILY & COMMUNITY MEDICINE LIBRARY

500 University Avenue, 5th Floor

The Department of Family & Community Medicine Library holds a collection of 1,500 books, 20 journal titles and 2,400 residents' manuscripts. The collection consists of resources in education and research in family medicine. It includes medical education, faculty development, continuing education, adult learning in higher education, teaching resources, family systems, family practice principles and research methodology.

- ▶ Rita Shaughnessy, 416-978-5606,
r.shaughnessy@utoronto.ca
- ▶ <http://go.utlib.ca/dfcm>



ENGINEERING & COMPUTER SCIENCE LIBRARY

**Sandford Fleming Building, 10 King's College Road,
Room 2402**

With more than 200,000 volumes, the Engineering & Computer Science Library contains the major collections on campus in all fields of engineering and computer science. The Library also has an extensive collection of bibliographies, indexes, abstracts, dictionaries and other reference resources in all of these fields. Reference staff are available to help you conduct an effective search of the Library's electronic and print resources.

- ▶ Reference, 416-978-6578,
engineering.library@utoronto.ca
- ▶ Jiabin Wang, 416-946-5966,
jiabin.wang@utoronto.ca
- ▶ <http://go.utlib.ca/engineering>

FACULTY OF INFORMATION INFORUM

**Claude Bissell Building, 140 St. George Street,
4th Floor**

The Inforum at the Faculty of Information has one of the strongest information studies and museum studies collections in North America, with over 120,000 volumes covering all aspects of library and information science, archives and records management, museum studies, information systems and design, critical information studies, book history and print culture, and knowledge management. It is also home to the Subject Analysis Systems special collection. The Inforum is the English language depository library for classification schemes, subject headings lists and thesauri.

- ▶ General information, 416-978-7060,
help.ischool@utoronto.ca
- ▶ <http://go.utlib.ca/inforum>



Gerstein Science Information Centre

FIRST NATIONS HOUSE RESOURCE CENTRE

North Borden Building, 563 Spadina Avenue,
3rd Floor

The Resource Centre maintains a growing collection of printed materials and audiovisual resources that represent a wide range of Aboriginal topics. The coordinator is very knowledgeable in Aboriginal/Indigenous issues and is available to assist students with research and identifying sources. The Centre also supports the Aboriginal Studies Program, making available texts, readings and other course materials used by instructors.

- Jackie Esquimaux-Hamlin, 416-978-0413,
fnh.info@utoronto.ca
- <http://go.utlib.ca/fnh>

GERSTEIN SCIENCE INFORMATION CENTRE

9 King's College Circle

The Gerstein Science Information Centre serves all of the science and health science disciplines. In addition to the Centre's comprehensive print collection, there is a vast selection of health and scientific databases and indexes available online.

- Sandra Langlands, 416-978-6370,
s.langlands.melvin@utoronto.ca
- <http://go.utlib.ca/gerstein>

Reference & Research Services

Reference librarians will help you with your research by providing suggestions about resources and/or search advice. Gerstein has an excellent collection of reference materials—handbooks, encyclopedias, dictionaries and bibliographies—in online and print formats. You can contact a reference librarian at the Gerstein Information Desk via email, instant messaging, or telephone.

- 416-978-2280, ask.gerstein@utoronto.ca
- <http://go.utlib.ca/askgerstein>

Consultation Service

Make an appointment with an information specialist about your search strategy, choice of databases, Internet resources or research for a paper or presentation.

- Request an appointment: 416-978-2280 or
<http://go.utlib.ca/askgerstein>

Library Instruction

Instruction customized for courses, curriculum or departments can be arranged by contacting the Library Instruction Coordinator, Carla Hagstrom.

- 416-946-0468, carla.hagstrom@utoronto.ca

Open sessions about scientific and health electronic resources are also held throughout the year.

- <http://go.utlib.ca/gerstein> > Workshops

Resource Sharing (Interlibrary Loan/ Intercampus Delivery)

The Resource Sharing unit at the Gerstein Science Information Centre offers interlibrary loan services, and document delivery from Scarborough, Mississauga or Downsview.

- Elena Springall, Coordinator of Resource
Sharing, 416-978-0853,
elena.springall@utoronto.ca
- <http://go.utlib.ca/resourcesharing>

HARRY R. ABBOTT DENTISTRY LIBRARY

124 Edward Street, Room 267

As Canada's only freestanding dental library, we house collections from the Dentistry Library at the University of Toronto and the Harry R. Abbott collection, which includes books, journals, e-resources, audiovisual materials and online research guides. Although it is primarily a dental collection, the Library also has resources in medicine and the basic sciences to support faculty and students' academic activities including teaching, learning, research and clinics. For more information please visit our website.

- Helen He, 416-979-4916 ext. 4371,
Helen.He@dentistry.utoronto.ca
- <http://go.utlib.ca/dentistry>

INNIS COLLEGE LIBRARY

2 Sussex Avenue, 2nd Floor

The Innis College Library provides facilities, resources and services in support of College courses and programs, as well as to the University community as a whole. The Library's holdings—approximately 5,000 items consisting of monographs, serials, and reserve/short term loan material—support

courses and programs within the Cinema Studies Institute.

- Len Ferstman, 416-978-4497,
l.ferstman@utoronto.ca
- <http://go.utlib.ca/innis>

JEAN & DOROTHY NEWMAN INDUSTRIAL RELATIONS LIBRARY

Centre for Industrial Relations and Human Resources, 121 St. George Street

The Industrial Relations Library holds a collection of 15,000 books and 100 journal titles. The Library provides University-wide access to select Conference Board of Canada e-Library publications and with the Bora Laskin Law Library provides access to Labour Spectrum (includes full text of *Canadian Labour Arbitration* and the LACs). The collection focuses on labour and employment relations, human resources, labour market policy, labour law, labour economics, labour history, industrial sociology and psychology, and women and minorities in the workplace. Special Collections include the Sefton Memorial Lectures and the Ontario Labour Relations Board Annual Reports from 1980 to current.

- Vicki Skelton, 416-978-2928,
victoria.skelton@utoronto.ca
- <http://go.utlib.ca/industrialrelations>

KNOX COLLEGE, CAVEN LIBRARY

59 St. George Street

Caven Library at Knox College holds over 80,000 volumes, with emphasis on Presbyterian history and Reformed theology. The collection includes Biblical studies, systematic theology, ethics, Judaism, as well as materials on current religious and social issues.

- Joan Pries, 416-978-6090,
joan.pries@utoronto.ca
- <http://go.utlib.ca/caven>

MAP & DATA LIBRARY

Robarts Library, 130 St. George Street, 5th Floor

The Map & Data Library collections are divided into three main areas: digital data, geospatial data and paper maps. Our services include helping faculty, students, staff and the general public in locating and using maps, data, and geospatial data and software. The Map & Data Library reference area, computer lab, staff offices and collections are located on the fifth floor of the Robarts Library. The Data Resources web pages provide access to quantitative research data (both statistics and microdata) and the Map and GIS web pages contain the geospatial data

collection and the scanned map inventory. Paper maps can be found in the main library catalogue.

- <http://go.utlib.ca/dataresources>
- <http://go.utlib.ca/mapgis>

The Data Library Service supports empirical analysis in research and teaching by acquiring computer-readable research data and providing appropriate services to its users. The collection includes statistical resources in computer-readable form as well as numeric research data (microdata and aggregate), primarily in the social sciences and humanities, plus some textual files. Major collections include Canadian census aggregate data, spatial and microdata, most major Canadian public use microdata files, as well as major financial and socioeconomic time-series databases such as CRSP, CFMRC, FPCD, Compustat and Datastream. The Data Library Service also archives original research data created/collected by University of Toronto researchers. Visit our website for links to direct data access and additional services.

- Berenica Vejvoda, 416-978-5365,
berenica.vejvoda@utoronto.ca
- <http://go.utlib.ca/mapanddata>

Map and GIS holdings provide worldwide coverage with more than 235,000 paper maps and air photos, and several terabytes of geospatial data and air photos. The collection is also home to over 15,000 atlases and books, and 22,350 microforms. Books, atlases, all map records for Canada and maps published after 1982 are listed in the catalogue. The digital collections are also listed and in some cases can be downloaded from the Map & Data Library web pages.

- Marcel Fortin, 416-978-1958,
marcel.fortin@utoronto.ca
- <http://go.utlib.ca/mapanddata>

MASSEY COLLEGE, ROBERTSON DAVIES LIBRARY

4 Devonshire Place

The Robertson Davies Library at Massey College houses a special collection focusing on the art and history of the book. It includes the Ruari McLean Collection of Victorian Book Design and Colour Printing. The Library also supports a working printing shop with five 19th-century iron hand presses that are used for teaching purposes.

- P.J. MacDougall, 416-978-2893,
pjmacdougall@masseycollege.ca
- <http://go.utlib.ca/massey>

MATHEMATICAL SCIENCES LIBRARY

**Bahen Centre for Information Technology,
40 St. George Street, Room 6141**

The Mathematical Sciences Library collection contains over 40,000 volumes of monographs, serials and theses. The main focus of the Library's collection is mathematics and statistics. Reserve texts for graduate courses in both mathematics and statistics are housed in the Library. Reference services for both paper and electronic resources are available during regular library hours and can be requested in person, by phone, by fax or by email.

- mathlib@math.utoronto.ca
- Bruce Garrod, 416-978-8624,
bruce.garrod@utoronto.ca
- <http://go.utlib.ca/math>

MEDIA COMMONS

Robarts Library, 130 St. George Street, 3rd Floor

The Media Commons is comprised of the Audiovisual Circulating Collection, the Microform Collection, and the Media Archives Collection.

Audiovisual Circulating Collection

The Audiovisual Circulating Collection comprises approximately 16,000 videos, films, DVDs, multimedia programs and other such materials for use in the classroom or for individual research. Viewing rooms and technical assistance are available. Screening rooms may be booked for the duration of courses. Advance reservations are recommended. Most items may be borrowed. Extended loan periods may be arranged for classroom use. Programs may also be reserved for classroom screenings and can be placed on reserve for class assignments and exam preparation.

- 416-978-6520 or 416-978-6521

Microform Collections

The microtext collection contains approximately 1,600,000 periodicals, out-of-print books, back files of newspapers, manuscripts, pamphlets and dissertations, primarily in the humanities and social sciences. Some titles are listed in the catalogue—other specific items can be found in guides and indexes to the collections available at the reference desk. Staff are available to retrieve material and assist with the use of readers and printers.

- 416-978-5355

Media Archives Collections

The archival holdings relate to broadcasting, film/video production, photography, and popular music production of regional and national significance. Like all archival material, it is unique and does not circulate. Staff are available to retrieve material by appointment.

- 416-978-7119
- Brock Silversides, 416-978-7119,
brock.silversides@utoronto.ca
- <http://go.utlib.ca/media>

MUSIC LIBRARY

Edward Johnson Building, 80 Queen's Park

The largest music research collection in Canada is located in the Edward Johnson Building, in a newer wing accessible from the main lobby. It is part of the University of Toronto Libraries system, with a history going back to the late 19th century. The Music Library supports teaching, research and performance in the Faculty of Music, and the study and enjoyment of music by the entire University community. The collection includes over 300,000 books, scores, periodicals and microforms, and 180,000 sound recordings, from cylinders to Blu-ray.

The Olnick Rare Book Room holds 2,500 volumes exemplifying the history of music and of music editing, performance and printing—from liturgical manuscripts and early printed treatises, to first editions of Mozart, Haydn, Beethoven and Gershwin, and early Canadian sheet music and tune books. A significant number of 18th- and 19th-century opera full scores, with particular strength in the French repertoire, complements the large libretto holdings of the central Libraries. Archival collections document the creative activity of composers and performers associated with the University and the City. These include manuscripts, correspondence, programs, photographs and recordings of artists such as John Beckwith, Talivaldis Kenins, Udo Kasemets, the Hart House String Quartet and Kathleen Parlow.



The Sheet Music collection includes about 50,000 items: songs, piano pieces and method books in sheet music format, mostly issued 1800–1950, in addition to a browsing collection of choral octavo.

The Performance collection supports the programs of the Faculty's major ensembles, with choral music in multiple copies, and sets of parts for jazz ensemble, band and orchestra.

- Kathleen McMorrow, 416-978-6920,
k.mcmorrow@utoronto.ca
- <http://go.utlib.ca/music>

NEW COLLEGE, D.G. IVEY LIBRARY

20 Willcocks Street

The Donald G. Ivey Library contains over 28,000 volumes in circulating and reference collections in the social sciences and other fields. Special collections focus on New College programs in African Studies, Caribbean Studies, Disability Studies, Equity Studies and Women and Gender Studies. Women and Gender Studies is also supported by an important collection of journals.

- Jeff Newman, 416-978-1519,
jeff.newman@utoronto.ca
- <http://go.utlib.ca/new>

NORANDA EARTH SCIENCES LIBRARY

**North Borden Building, 5 Bancroft Avenue,
Room 2091**

With more than 110,000 volumes, the Noranda Earth Sciences Library contains the major collections for the fields of botany, forestry, geology and ecological evolutionary biology at the University of Toronto. Materials consist of books, periodicals, theses, and government and technical reports. The Library also holds a grey literature collection of selected environmental technical reports and government documents. Reference staff at the Library provide personalized reference services and consultation appointments to assist you with effective search strategies for your research in geology, botany, forestry, environmental studies, and ecological evolutionary biology. Noranda's website also offers annotated subject guides to major journal indexes and websites in these fields.

- Bruce Garrod, 416-978-3024,
bruce.garrod@utoronto.ca
- <http://go.utlib.ca/earth>

OISE LIBRARY

252 Bloor Street West, Ground Floor

An integral part of the Education Commons, the OISE Library is recognized as the leading education library in Canada and is among the largest in the



OISE Library

world in its field. While the Library's monographs, journals, textbooks, curriculum resources and audio-visual materials are focused primarily on education and educational research, the collection also contains many resources in the areas of psychology, sociology and linguistics.

- Special Collections:
<http://go.utlib.ca/oisecollections>
- iPad and Laptop Loans:
<http://go.utlib.ca/oiselaptops>

Research & Reference Services

Reference staff are available to assist you with access to a vast array of print and electronic resources. Staff also provide assistance with the use of the special collections housed in the Library. Service is available both in person and via the Library's email Reference Service.

- askeloise@utoronto.ca
- Book an in-depth reference consultation:
<http://go.utlib.ca/oiseconsultations>

Library Instruction Services

Orientation to library services, collections and online databases is provided to faculty and students through general information access workshops as well as focused curriculum-based orientations.

- <http://go.utlib.ca/oiseclases>

Scholarly Communication

The OISE Library provides support related to scholarly communication and open access.

- <http://go.utlib.ca/oiseopen>
- If you would like help adding your scholarly work to *T-Space*, the University's research repository, please contact Julie Hannaford,
j.hannaford@utoronto.ca.

Differentiated Services

- ▶ Services for Teacher Candidates/Initial Teacher Education:
<http://go.utlib.ca/oiseteachers>
- ▶ Services for Graduate Students:
<http://go.utlib.ca/oisegrads>
- ▶ Services for Faculty:
<http://go.utlib.ca/oisefaculty>
- ▶ Accessibility Services:
<http://go.utlib.ca/oiseaccess>
- ▶ Distance Education Services:
<http://go.utlib.ca/oisedistance>
- ▶ Take our Podcast Tour:
<http://go.utlib.ca/oisetour>
- ▶ General Enquiries: 416-978-1860
- ▶ Julie Hannaford, Director, 416-978-1702,
j.hannaford@utoronto.ca
- ▶ <http://go.utlib.ca/oise>

PETRO JACYK CENTRAL & EAST EUROPEAN RESOURCE CENTRE

**Robarts Library, 130 St. George Street,
3rd Floor, Room 3008**

The Petro Jacyk Central & East European Resource Centre (PJRC) supports the activities of the Centre for European, Russian and Eurasian Studies, the Department of Slavic Languages and Literatures, and the five research chairs in Estonian, Finnish, Hungarian, Polish history and Ukrainian studies.

The reference collection includes nearly 4,600 volumes of encyclopedias, historical atlases, chronologies, dictionaries, archival guides, bibliographies, biographical dictionaries, handbooks and directories.

The Centre provides patrons with a wide range of research assistance including drop-in reference services for students, faculty and visiting scholars, as well as research consultations, instructional services and orientations for graduate students in the field of

Slavic studies. An annual newsletter, *PJRC Update*, and a lively Twitter account keep interested parties informed of the latest news in Slavic and East European information resources, while the Centre's Facebook page creates a community for students and scholars with shared interests.

- ▶ Ksenya Kiebusinski, 416-978-1288,
ksenia.kiebusinski@utoronto.ca
- ▶ <http://go.utlib.ca/pjrc>

PHYSICS LIBRARY

60 St. George Street, Room 211C

The Physics Library collection, numbering over 37,000 volumes and over 200 journal titles, serves primarily the faculty, staff, students and researchers of the Department of Physics. The collection of books and journals reflects the Department's teaching and research interests in quantum optics, condensed matter physics, particle physics, atmospheric physics and geophysics.

- ▶ Dylanne Dearborn, 416-978-5188,
dylanne.dearborn@utoronto.ca
- ▶ <http://go.utlib.ca/physics>

PONTIFICAL INSTITUTE OF MEDIAEVAL STUDIES LIBRARY

**John M. Kelly Library, St. Michael's College,
113 St. Joseph Street, 4th Floor**

The Pontifical Institute of Mediaeval Studies Library houses the major collection in mediaeval studies on campus with 96,899 titles of printed books and another 20,000 printed and manuscript books in microform. In addition, the Library's collection of rare books numbers 2,400 books (39 incunabula, ca. 12 unica); 25 manuscripts; 50 single manuscript pages; and ca. 200 parchment documents. Priority in collection development at the Institute Library is given to editions of texts and archival materials and to catalogues of manuscripts held in libraries around the world. There is a special strength in mediaeval



Petro Jacyk Central & East European Resource Centre

philosophy and theology, but the collection is also very strong in history, law, liturgy and literature. The published opera omnia of every major mediaeval figure, as well as the great multi-volume collections on national and ecclesiastical history, are all available in the Institute Library.

- ▶ Dr. Greti Dinkova-Bruun, 416-926-1300, ext. 3440, grete.dinkova.bruun@utoronto.ca
- ▶ Michael Sloan (Library Technician), 416-926-7146, pims.library@utoronto.ca
- ▶ <http://go.utlib.ca/pims>

REGIS COLLEGE LIBRARY

100 Wellesley Street West

Regis College is the Jesuit Graduate Faculty of Theology at the University of Toronto and a founding member of the Toronto School of Theology. The collection of the Regis College Library has particular strengths in Christian spirituality, Jesuitica, Christian ethics and Roman Catholic theology. The Library's current subscriptions total 188 journals. The total collection consists of approximately 81,000 volumes.

- ▶ Teresa Helik, 416-922-5474, ext. 235, teresa.helik@utoronto.ca
- ▶ <http://go.utlib.ca/regis>

RICHARD CHARLES LEE CANADA-HONG KONG LIBRARY

Robarts Library, 130 St. George Street, 8th Floor

With approximately 50,000 volumes, including 2,500 periodical titles, 1,000 reels of microfilm, 7,000 newspaper clippings and an expanding collection of media and archival materials, the Library's collection is the largest research collection for Hong Kong and Canada-Hong Kong studies outside of Hong Kong. The collection focuses primarily on Hong Kong, Canada-Hong Kong relations and Chinese Canadians.

- ▶ Jack Leong, 416-946-3892, jack.leong@utoronto.ca
- ▶ <http://go.utlib.ca/hongkong>

ROBARTS LIBRARY

130 St. George Street

The John P. Robarts Library houses the main collection of social sciences and humanities research resources at the University of Toronto. The Robarts Library complex is also home to the central Libraries' administrative offices, exhibit galleries, Scotiabank Information Commons, Centre for Teaching Support & Innovation, Cheng Yu Tung East Asian Library, Richard Charles Lee Canada-Hong Kong Library, Map & Data Library, Petro Jacyk Central & East European

Resource Centre and the Media Commons.

- ▶ 416-978-8450

Key services offered at Robarts Library include:

Reference and Research Services 4th Floor, 416-978-6215

The Reference and Research Services collection contains a broad array of general and specialized electronic and print encyclopedias, dictionaries, bibliographies and catalogues in the humanities, social sciences and government information. Reference librarians are available in person, via the telephone and online using either chat or email to help you select and use the best print and electronic sources for your research. You can meet with a reference librarian by dropping by the fourth floor or by making an appointment to discuss your research questions. The department's website provides information on hours, services, links to the email reference service and frequently asked questions.

Specialized reference service is available in the Map & Data Library on the fifth floor and the Petro Jacyk Central & East European Resource Centre on the third floor of Robarts Library.

- ▶ Debbie Green, 416-978-7626, debbie.green@utoronto.ca

Consultation Service

You can make an appointment to sit down with a reference librarian to discuss the best databases, Internet resources, print resources and search strategies for your research, papers and presentations. Consultations are usually one hour in length.

- ▶ Book a consultation:
<http://go.utlib.ca/robartsconsultation>

Library Instruction Services

Robarts Library offers a range of hands-on sessions on using key online search tools in social sciences and humanities research. This program includes drop-in sessions and sessions specifically geared to faculty and graduate students. Customized instruction sessions tailored to the needs of your classes and tutorial sections are also available upon request.



Richard Charles Lee Canada-Hong Kong Library

- ▶ Sara McDowell,
Coordinator (Faculty and Graduate),
416-978-8519, s.mcdowell@utoronto.ca
- ▶ Eveline Houtman,
Coordinator (Undergraduate),
416-978-7628, eveline.houtman@utoronto.ca

Access and Information Services

1st Floor, 416-978-8450

Loan Services and the Information Desk are located on the first floor. The current periodical collection, including current newspapers, is located on the fourth floor. The circulating collection is shelved on floors 9 to 13.

- ▶ Lari Langford, 416-978-2898,
lari.langford@utoronto.ca

Course Reserves

4th Floor, 416-978-2306

Help students to find required course readings. Send your list of required readings to us: we can put books on reserve in the library, or link to e-journal articles and e-books directly inside your Portal course. Students can search the library catalogue for course reserves material by course number or instructor's name. Items on reserve circulate for a few hours or overnight.

- ▶ <http://go.utlib.ca/reservestgeorge>

Resource Sharing (Interlibrary Loan/ Intercampus Delivery)

1st Floor, 416-978-6214

The Resource Sharing unit at the Robarts Library provides interlibrary loan services for materials in the humanities and social sciences, and intercampus delivery services which support requests for materials among the University campuses.

- ▶ Susan Stone, 416-978-7693,
susan.stone@utoronto.ca

Carrel Office

1st Floor, 416-978-2305

This office manages the assignment of carrels at the Robarts Library. The office is staffed from 3:30 pm to 6:00 pm, Monday through Thursday.

- ▶ Apply for a carrel:
<http://go.utlib.ca/robartscarrels>

ROM LIBRARY AND ARCHIVES

100 Queen's Park, 1st Floor

The holdings of the ROM Library and Archives include 150,000 volumes covering archaeology, fine and decorative arts of Asia, astronomy, botany, Canadiana, entomology, geology, herpetology, ichthyology, invertebrate zoology, mammalogy, mineralogy, paleontology and the decorative arts. The Library also holds several significant collections relating to ornithology, including many rare and valuable titles, textiles and costume, museology, Greek vase paintings, Egyptology and ethnology.

- ▶ General information: 416-586-5595,
library@rom.on.ca
- ▶ Department Head: Arthur Smith,
416-586-5740, arthurs@rom.on.ca
- ▶ Far Eastern Librarian: Jack Howard,
416-586-5718, ext. 2, jackh@rom.on.ca
- ▶ <http://go.utlib.ca/rom>

ST. AUGUSTINE'S SEMINARY LIBRARY

2661 Kingston Road, Scarborough

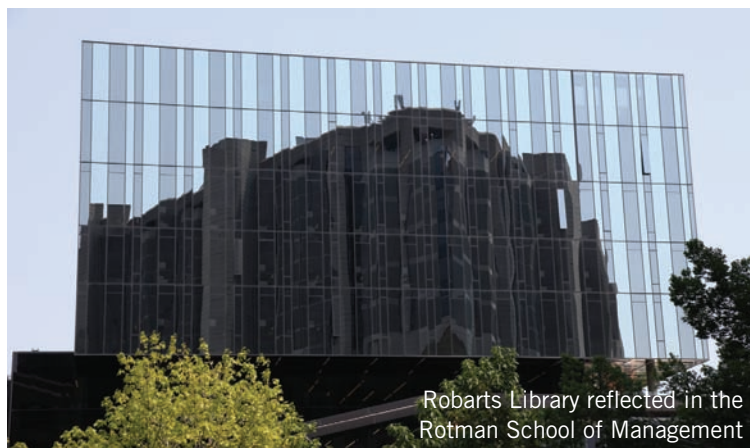
The St. Augustine's Seminary Library supports all of the academic programs offered by the Seminary. Its collection of more than 41,000 volumes is strong in Roman Catholic theology with an emphasis on resources for ministry and includes subscriptions to 170 periodicals and newspapers, and a small collection of DVDs, videos and audio cassettes.

- ▶ 416-261-7207, library_sas@rogers.com
- ▶ <http://go.utlib.ca/sa>

ST. MICHAEL'S COLLEGE, JOHN M. KELLY LIBRARY

113 St. Joseph Street

The John M. Kelly Library's print collection of over 300,000 volumes is developed in support of undergraduate programs in the Faculty of Arts and Science, graduate programs in the Faculty of Theology and programs of the Continuing Education Division. The collection is particularly strong in the areas of philosophy, the history of Ireland, Celtic languages and literature, book and media studies, British and Canadian history, English literature and the history of



Robarts Library reflected in the Rotman School of Management

the Middle Ages. The Catholic theological collection is perhaps the strongest such collection in Canada.

Special Collections and Archives houses significant collections of rare books and archival materials, as well as stamps, coins, photographs, art work and artifacts. It supports primary research by scholars from the University of St. Michael's College, the University of Toronto and around the world.

The Kelly InfoExpress for faculty retrieves books, articles and other materials from the Kelly Library, other University of Toronto libraries, the Internet and interlibrary loan, and delivers them to faculty offices on the St. Michael's College campus.

- Dave Hagelaar, 416-926-7250,
d.hagelaar@utoronto.ca
- <http://go.utlib.ca/stmikes>
- <http://go.utlib.ca/infoexpress>



THOMAS FISHER RARE BOOK LIBRARY 120 St. George Street

The Thomas Fisher Rare Book Library houses both the Department of Rare Books and Special Collections and the University of Toronto Archives and Records Management Services (see separate entry). It is Canada's largest rare book library and its holdings include books, manuscripts, maps, and graphic and audiovisual material covering a broad range of subjects and time periods. The holdings are searchable in the library catalogue and all material is available upon request for use in our Reading Room.

Since the department was consolidated in the Fisher building in 1972, the collections have grown to approximately 700,000 volumes and 4,000 linear metres of manuscript holdings encompassing many specialized subject and author collections. The holdings reflect and support the wide diversity of teaching and research conducted at the University of Toronto. Chronologically, the materials range from a BCE 1789 Babylonian cuneiform tablet from Ur, to the works and papers of contemporary Canadian writers.

The greatest strengths of the Library are in the fields of Canadian, British, European and Caribbean literature, theology, philosophy, the history of science and medicine, Canadiana, Hebraica and Judaica, as well as the history and art of the book. The Library is committed to making its unique resources freely available through customized digitization projects, and through social media such as Flickr. Faculty are welcome to conduct classes in our seminar room,



enabling students to have hands-on experience with primary sources.

- Anne Dondertman, 416-978-5332,
anne.dondertman@utoronto.ca
- <http://go.utlib.ca/fisher>

TRINITY COLLEGE, JOHN W. GRAHAM LIBRARY Munk Centre, 3 Devonshire Place

The John W. Graham Library at Trinity College provides collections and services to support undergraduate studies in Arts and Science and graduate studies in the Divinity programs of Wycliffe and Trinity Colleges. In Arts and Science, emphasis is placed particularly on interdisciplinary programs sponsored by Trinity—International Relations, including a special G8/G20 research collection; and Ethics, Society and Law—and on disciplines that are historically strong in the College, such as English and philosophy.

The theology collection provides strong research resources in Anglican studies, notably a special collection of the works of Richard Hooker and working collections in general Biblical, historical, pastoral and theological fields.

- Linda Corman, 416-978-4398,
linda.corman@utoronto.ca
- <http://go.utlib.ca/trinity>

UNIVERSITY COLLEGE, LAIDLAW LIBRARY

15 King's College Circle, 2nd Floor, North Wing

The Laidlaw Library's collection of over 35,000 books mainly supports the academic programs affiliated with University College: Canadian Studies, Drama, Health Studies, and Sexual Diversity Studies. It also has some general-interest books including a Best Sellers collection and a Writing, Research and Study Skills collection. The Purdy Collection is a non-circulating special collection of 3,000 Canadian literature books which once belonged to Canadian poet Al Purdy.

- Margaret Fulford, 416-978-4634,
margaret.fulford@utoronto.ca
- <http://go.utlib.ca/uc>

UNIVERSITY OF TORONTO ARCHIVES AND RECORDS MANAGEMENT SERVICES (UTARMS)

120 St. George Street, 4th Floor

The University of Toronto Archives is responsible for acquiring, preserving and making available the documentary heritage of the University of Toronto. With a total holdings of 9,387 metres of University and private records dating back to the 1820s, the University Archives is one of the largest university archives in Canada. Its extensive holdings include records of the University administration as well as the private papers of faculty, staff, students and

student organizations. Highlights include photographs, films, maps, drawings and oral histories. The Archives also acquires selected serial and monograph publications such as campus newspapers, newsletters and calendars.

In addition, the University Archives is responsible for the University of Toronto's Records Management Program. Established in 1989, the program provides guidance to administrative and academic units on management of their records in accordance with legal statutes and University policies.

- Loryl Macdonald, 416-978-7656,
loryl.macdonald@utoronto.ca
- <http://go.utlib.ca/archives>

UNIVERSITY OF TORONTO MISSISSAUGA LIBRARY, HAZEL MCCALLION ACADEMIC LEARNING CENTRE

3359 Mississauga Road North

The U of T Mississauga Library, located in the Hazel McCallion Academic Learning Centre, emphasizes people space and provides a vibrant, welcoming, comfortable, safe and environmentally friendly place in a state-of-the-art building. Library staff engage students, faculty and staff in providing a proactive, expert and personalized learning environment.

The Library offers an extensive collection of print, maps and audiovisual materials across the humanities, science and social science disciplines, as well as networked electronic resources in a wired and wireless environment. The faculty portal provides access to library information and resources for faculty, including access to the library catalogue.

Faculty have access to the wealth of collections of other libraries in the University of Toronto Libraries system and around the world through the Resource Sharing service. Materials can be ordered directly through the library catalogue or through RACER, a system developed collaboratively with other Ontario university libraries.

Borrowing privileges for faculty are for six months with three renewals for regular loan materials, and two days for periodicals with no renewals.

Course materials can be placed on Reserve (Short Term Loan), including course notes, sample tests and answers to assignments. Alternatively, you may send reading lists to reserves.utm@utoronto.ca and we will provide you with durable links to these readings for uploading to your Portal course shells. Final



exams may also be posted electronically through the Libraries' central Old Exams Repository.

The UTM Library provides a range of research, information, collections and instructional services. Services are delivered in person, by email (askutml.utm@utoronto.ca) or via real-time CHAT. In-depth consultations are also available to faculty in their offices to provide teaching support for instruction in information and library research competencies, in building the Library's collections, in the use of and best practices associated with the Portal and instructional technologies, in the use of Geographic Information Services (GIS), and in supporting students' financial literacy through a variety of workshops and events held in the Library's Li Koon Chun Finance Learning Centre.

Librarians are engaged in working collaboratively with faculty in classroom and online course design, and seek opportunities to provide experiential learning opportunities for students that augment and support course learning objectives. One recent innovation is the creation of the Library's T-Room that provides opportunities to engage students with touch technologies (e.g., SmartBoard, Touch LCD, iPads, Perceptive Pixel workstation, Microsoft Surface) using, for example, group-based or learning-through-design pedagogies. Customized library sessions and print or digital support resources may be designed on request. Please call 905-828-5237 or send an email to askutml.utm@utoronto.ca to make an appointment, or refer to the complete list of subject liaison librarians via the UTM Library's website.

The U of T Mississauga Library publishes a semi-annual electronic newsletter titled *Foreword: Newsletter of the U of T Mississauga Library*. An Advisory Committee to the UTM Library comprised of faculty and student representatives meets during the fall/winter terms.

- Ian Whyte, Acting Chief Librarian,
905-828-5235, ian.whyte@utoronto.ca
- <http://go.utlib.ca/utm>

UNIVERSITY OF TORONTO SCARBOROUGH, UTSC LIBRARY 1265 Military Trail, Scarborough

The UTSC Library provides access to the full array of the University's resources in electronic, print and other formats (maps, slides, CDs, DVDs, films, etc.) to support U of T Scarborough's curriculum and



faculty research. Course related materials, both electronic and print, can be made available through the Circulation Desk for short-term loan. Materials held at other University of Toronto libraries are just a click away in the library catalogue and can be delivered within a few days to the Scarborough campus.

The expert team of liaison librarians offers many services to assist faculty with assignments, classroom instruction and research support. In particular, the Library works with faculty to provide research instruction in the classroom, tailored to specific disciplines and assignments. We also assist with the creation of electronic reading lists and online resources, and linking materials to course websites in the Portal environment. The Library invites faculty involvement with electronic and print acquisitions to support research and curriculum requirements.

The Library offers a variety of study spaces: ubiquitous wireless access, quiet, single study carrels, group tables, group study rooms, TA meeting space and media viewing facilities. The Library's Informatics Commons features over 100 networked workstations providing access to electronic and print collections held by the University of Toronto Libraries system.

The campus TCard Office, located in the Library, issues TCards for faculty and staff and handles the cash-to-card transactions.

- Victoria Owen, Head Librarian,
416-287-7519, owen@utsc.utoronto.ca
- <http://go.utlib.ca/utsc>

**VICTORIA UNIVERSITY, CENTRE FOR
REFORMATION AND RENAISSANCE STUDIES**
**E.J. Pratt Library, 71 Queen's Park Crescent East,
3rd Floor**

The Centre for Reformation and Renaissance Studies (CRRS) holds a collection of rare and modern books relating to virtually every aspect of the Renaissance and Reformation. The Centre's rare books, most of which were printed before 1700, include a significant number of humanist editions of the classics as well as works in history, religion, theology, philosophy, language and literature. Our modern books include a comprehensive collection of bibliographies, a large number of critical editions of the works of both major and minor authors, other printed sources (chronicles, letters, government documents) and an impressive array of relevant monographs and journals. In particular, the CRRS houses the Erasmus collection, one of the richest resources in North America for the study of works written or edited by the great Dutch humanist Desiderius Erasmus of Rotterdam.

- Dr. Amyrose McCue Gill, 416-585-4468
- <http://go.utlib.ca/crrs>

VICTORIA UNIVERSITY, E.J. PRATT LIBRARY
71 Queen's Park Crescent East

Victoria University's E.J. Pratt Library has approximately 300,000 items and contains books, periodicals, documents, pamphlets, electronic resources,

rare books and special collections which support undergraduate and selected graduate studies at the University of Toronto. The collection is particularly strong in the areas of Canadian studies, history, classics, English, French and German literature, Near Eastern studies, philosophy, political science and religious studies (theology materials are available in Victoria University's Emmanuel College Library). Special collections include books, manuscripts and other materials by and about E.J. Pratt, Northrop Frye, William Blake, S.T. Coleridge, Virginia Woolf and Bloomsbury, Norman Jewison, John Wesley and many others.

- Dr. Robert Brandeis, 416-585-4471,
robert.brandeis@utoronto.ca
- <http://go.utlib.ca/pratt>

**VICTORIA UNIVERSITY, EMMANUEL COLLEGE
LIBRARY**

75 Queen's Park Crescent East

Victoria University's Emmanuel College Library holds a collection of approximately 78,000 items, including books, periodicals, CD-ROMs, pamphlets and specialized material supporting basic and advanced degree programs in theology. Strengths of the collection include hymnology, Wesleyana and publications of the World Council of Churches.

- Dr. Robert Brandeis, 416-585-4472,
robert.brandeis@utoronto.ca
- <http://go.utlib.ca/emmanuel>

Thank you again for coming to our new instructors' workshop yesterday and giving your usual excellent, informative presentation. I have been hearing from the attendees that they learned a wealth of good information about the resources available for both their teaching and their research. I always learn something new myself!

**Carol C. Chin, Associate Chair,
Undergraduate, Department of History**

Key Contacts

CHIEF LIBRARIAN

- **Larry Alford**, 416-978-2292
larry.alford@utoronto.ca

CHIEF ADMINISTRATIVE OFFICER

- **Alfred Cheng**, 416-978-7803
alfred.cheng@utoronto.ca

ASSOCIATE UNIVERSITY LIBRARIAN FOR THE HUMANITIES AND SOCIAL SCIENCES

- **Julie Hannaford**, 416-978-1702
j.hannaford@utoronto.ca

ACTING DIRECTOR, SCIENCE LIBRARIES

- **Sandra Langlands**, 416-978-6370
s.langlands.melvin@utoronto.ca

ASSOCIATE DIRECTOR, DEVELOPMENT

- **Megan Campbell**, 416-978-7644
mea.campbell@utoronto.ca

DIRECTOR, DONOR RELATIONS AND DEVELOPMENT

- **Karen Turko**, 416-978-7654
karen.turko@utoronto.ca

ACTING FACULTY LIAISON COORDINATOR

- **Patricia Bellamy**, 416-978-1745
patricia.bellamy@utoronto.ca

ACTING INFORMATION LITERACY FACILITATOR

- **Rita Vine**, 416-946-4041
rita.vine@utoronto.ca

INTERIM DIRECTOR, INFORMATION TECHNOLOGY SERVICES

- **Sian Meikle**, 416-946-3689
sian.meikle@utoronto.ca

HEAD, ACCESS AND INFORMATION SERVICES AND UTL AT DOWNSVIEW

- **Lari Langford**, 416-978-2898
lari.langford@utoronto.ca

HEAD, REFERENCE AND RESEARCH SERVICES

- **Debbie Green**, 416-978-7626
debbie.green@utoronto.ca

ACTING DIRECTOR, SCOTIABANK INFORMATION COMMONS

- **Lidio Presutti**, 416-978-5130
lidio.presutti@utoronto.ca

COMMUNICATIONS LIBRARIAN

- **Margaret Wall**, 416-978-1757
margaret.wall@utoronto.ca

DIRECTOR, CENTRE FOR TEACHING SUPPORT & INNOVATION

- **Carol Rolheiser**, 416-946-8534
carol.rolheiser@utoronto.ca

STAFF DIRECTORY

- <http://go.utlib.ca/staff>

FREQUENTLY ASKED QUESTIONS

- <http://go.utlib.ca/faq>

GENERAL INQUIRIES

- library.info@utoronto.ca

HELP

- <http://go.utlib.ca/help>

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